



Arizona Hydrological Society

Arizona Hydrological Society (AHS)
Minutes of Corporate Board (CB) Meeting
November 6, 2004, 10:00 am
Tetra Tech – GeoTrans, Phoenix, Arizona
Version: Draft v.1

Board Members Present: Don Bills, Alan Dulaney, Mike Fulton, Michael Geddis, Peter Kroopnick, Ted Lehman, Bill Petrouson, Paul Plato, Keith Scoular

Board Members Absent: Richard Brose, Keith Scoular

Guests: Mike Block, Beth Profitt

1.) Call to Order/Agenda Review [**Handout 04/04-1**]

- a.) Meeting called to order by Paul Plato at 10:04am.
- b.) Topics 5 and 6 switched
- c.) 2005 Symposium Update added as Topic 6.e
- d.) Central Arizona Regional Science and Engineering Fair (CARSEF) and Southern Arizona Regional Science and Engineering Fair (SARSEF) added under New Business (Topic 9).
- e.) Topic 10 modified to show next meeting to be held in Tucson

2.) Approval of Meeting Minutes

- a.) July 31, 2004 CB Meeting draft minutes presented. [**Handout 04/04-2**]
- b.) Second sentence of 3.e. removed.
- c.) 5.c.iii. edited to change phrase “solicit additional” to “consider past.”
- d.) **MOTION** made and seconded to finalize minutes as amended. Passed.

3.) Treasurer=s Report – Michael Geddis – Outline [**Handout 04/04-3**]

- a.) AHS Statement of Financial Position period ending 9/30/04 presented [**Handout 04/04-4**]. Net 3rd Quarter 2004 Income of \$2645.12.
- b.) AHS Corporate Statement of Activities for the nine months ending 9/30/04 presented [**Handout 03/04-5**].
 - i.) Revenues of \$9,127.85, expenses of \$38,888.66 to date.
 - ii.) Action Items: (Mike Geddis): 1) Identify on next report which bank charges (Administrative Expense) are for bank services vs. those fees for conducting the transactions; 2) research bank fee structures for non-profit organizations with current bank (Wells Fargo); 3) add accounting code for Symposium Membership to report; 4) change signs for variance calculations on each account.
- c.) Phoenix, Tucson and Flagstaff Chapter Account summaries for the period ending 9/30/04 presented [**Handout 04/04-6**]

- d.) **MOTION** made and seconded to accept accounting statements as amended. Passed.
- e.) Summary of Newsletter production expenses presented [**Handout 04/04-7**]
- f.) Example letter for earmarking of donor restricted funds presented [**Handout 04/04-8**]

4.) Committee Update - Membership

- a.) Tucson and Phoenix member survey results presented [**Handout 04/04-9**]
- b.) Action Items as a result of survey:
 - i.) Mike Geddis will establish “standard” registration forms for AHS sponsored events to include standard member choices, including the availability of Continuing Education Units (if applicable)
 - ii.) Mike Block will research availability of new offerings of AHS promotional materials (glasses, shirts etc.)
 - iii.) Membership Survey results will be posted on AHS website and summarized in a Newsletter article.
 - iv.) Proposals to membership regarding e-newsletter, newsletter advertising, CEUs, and potential affiliation with other professional organizations will be developed.

5.) Herman Bouwer - Prince Sultan Bin Abdul Aziz International Water Prize

- a.) Herman awarded \$133,000 as part of the prize – potential gifting of a portion to AHS?
- b.) Discussions of assisting Herman during trip to Riyadh December 5 through 8 should he choose to travel.
- c.) Discussions of Arizona event to celebrate the award.
- d.) **MOTION** made and seconded for AHS to expend up to \$4000 to support Herman’s travel and/or to hold an Arizona recognition event. Passed.
- e.) Action Item: Paul Plato will contact Herman and learn more of his travel plans.

6.) Symposia - Accounting for period ending 9/30/04 presented [**Handout 04/04-10**]

- a.) 2004 Landfill Symposium
 - i.) Likely a 2006 symposium will not be held.
 - ii.) Account balance of \$7,291.83 may be made available for other uses.
- b.) 2004 Annual Symposium
 - i.) Net profit of approximately \$36,000 on revenue of approximately \$78,000. Registration income of \$42,112; fundraising income of \$36,085.
 - ii.) Total of 273 registrants (includes full symposium and one day attendees) [**Handout 04/04/11**]
 - ii.) Student Symposium registration fees (paid or comped) will include society membership.
 - iii.) Attendee lists will be released to attendees.
- c.) Draft 2004 Annual Meeting Minutes presented. [**Handout 04/04-12**] **MOTION** made and seconded to approve draft minutes as presented for discussion at the 2005 Annual Symposium. Passed.
- d.) 2005 and 2007 Recharge Symposium
 - i.) Account balance of \$9,142.99.
 - ii.) Budget has yet to be proposed to the CB for the 2005 Recharge Symposium. There is no Corporate Board member as a signatory to the account.
 - iii.) Action Items: Mike Geddis 1) will request a budget proposal from Ralph Marra; 2) Will research to see if it is required for a CB member to be a

- iv.) signatory to the 2005 Recharge Symposium account.
- iv.) Discussions with venues on-going for 2007 Recharge Symposium
- e.) 2005 Symposium
 - i.) Planning committee has been formed. Currently evaluating venues.
 - ii.) Planning committee is considering changing formats to potentially include a full day plenary with a second day of concurrent technical sessions.
 - iii.) Coordinator selection is on-going.
 - iv.) A budget is being developed and will be proposed to the CB soon.

7.) Webpage and Newsletter

- a.) Proposal for AHS website content presented as draft newsletter article [**Handout 04/04-13**]. As proposed:
- b.) Members will have access to:
 - i.) Newsletters less than one year old
 - ii.) Current financial records
 - iii.) Job postings
 - iv.) Current meeting minutes
- c.) Non-members will have access to:
 - i.) Newsletters more than one year old
 - ii.) Articles of incorporation and bylaws
 - iii.) Calls for abstracts
 - iv.) Calendar of AHS activities
- d.) Action Item: Mike Geddis will edit draft newsletter article and circulate for comment.

8.) Chapter Reports

- a.) Flagstaff – Darcy Lecturer cancelled. Meeting on a regular basis again. Focusing on planning for 2005 Annual Symposium.
- b.) Phoenix – Climate change talks scheduled. Same officers serving this year as with last.
- c.) Tucson – Darcy Lecturer cancelled. Will discuss rescheduling with chapter officers.

9.) New Business – Paul Plato is current contact for CARSEF, Bill Petrouson is current contact for SARSEF

10.) Next Meeting –Tucson, January 15, 2005 – Mike Block to host

11.) Adjournment – Meeting adjourned at 2:03 pm.